

# Fremont Elementary School 2019-2020 Parent-Student Handbook



Fremont Elementary School  
*Home of the Bears*  
500 W. 5<sup>th</sup> Street  
Florence, CO 81226  
(719)784-6303  
FAX (719) 784-4060

“**BE**lieve **THE**re is **GOOD** in the world”

Connie Parker  
Principal

Mindy Holman  
Assistant Principal

Amanda Murphey  
Secretary

Nicole Guerra  
Attendance Secretary

Sherry Elbourn  
Counselor

Shannon Clauson  
Shawwna Lancaster  
Health Tech

Misty Hinkle  
Preschool  
784-2516

Transportation  
784-6712

Cafeteria  
784-2507

Registrar  
784-2552

7:45	Students on playground
8:00	School Begins
3:40	Dismissal

## SCHOOL HOURS:

*Students should not arrive on school grounds until 7:45 as there is no supervision until that time. Since there is NO playground supervision after school, we ask you make arrangements to pick up your children promptly after school. If your child is not picked up after 30 minutes after school, Law Enforcement may be involved.*

## FREMONT RE-2 DISTRICT MISSION STATEMENT

Growing a Destination District with ***Intent, Purpose and Pride!***

The Following Statements of Commitment Represent Our Mission

1. We commit to preparing Fremont RE-2 graduates who can demonstrate critical thinking, academic performance, and work force pathways.
2. We commit to safe learning environments where all students can grow, develop, and learn.
3. We commit to being a team that supports each other professionally, respectfully, openly communicates and uses a solution-based approach to problem solving.
4. We commit to working collaboratively to accomplish our goals.
5. We commit to building positive relationships involving home, community and school.

## OUR SCHOOL MISSION STATEMENT

At FES we commit to developing a place where all members embrace the choice of excellence and create opportunities that cultivate ambitious and confident leaders who take the initiative to solve problems in order to lead in a global society!

The Parent/Student handbook is designed to be a guide and source of information about our school. It also provides you with specific school expectations along with Fremont RE-2 School District Policies, on which we base our operating procedures and practices. Please use this handbook as a resource, and discuss important information with your child so that he/she is knowledgeable about school expectations.

## PARENT GROUPS

There are a number of ways to become involved in your child's education. We would love to have your involvement!

**PTO:** The PTO consists of parents and teachers working together to support and enrich all students at Fremont Elementary.

**Accountability:** A school advisory committee which takes part by assessing the needs of the school and recommending actions to take in an effort to improve the educational process.

**Volunteer Program:** Made up of parents, grandparents, senior citizens, or any community member wishing to provide extra help and support to our teachers and students. Volunteers can work at school or home preparing teaching materials, tutoring a child, etc. If you volunteer regularly at school, you will be asked to pick up a volunteer application in the office. You will be fingerprinted, at no cost to you.

## MEAL SERVICES

Breakfast will be served every day. Cost is \$1.35 Cost of lunch is \$2.45. An adult lunch is \$3.75. Checks should be made payable to **Fremont Elementary School**. *Payment can also be made on-line using your Parent Portal account.*

Parents are encouraged to maintain a balance for their child in their lunch account. Students may charge one lunch. At that time, parents are notified and students will be provided an alternate lunch option.

**Forms to qualify for Free/Reduced Lunch are available in the front office. All families need to fill out a Free/Reduced application.**

## HEALTH AND WELLNESS:

At Fremont Elementary School our voyage toward a healthier staff and student body in a safe environment is a priority. The different aspects of our healthy school initiatives include not only physical health, but also emotional and social wellness. Through different programs and activities we have implemented we strive to educate our youth as well as parents throughout the community about healthier food choices and the importance of physical activity. Our goal is to make a positive change in the community and for students and families to be excited about creating healthy and safe lifestyles.

## SNACKS

The Health and Wellness Committee wants to promote healthy choices. Students are encouraged to bring in healthy snacks and drinks for snack time and for parties. If you are bringing in snacks for the class, please check with your child's teacher to determine what would be good choices, keeping in mind that some students have food allergies. **All snacks that are to be shared with the class need to be store bought and come to school with a label.**

## ABSENCE AND TARDY POLICY

*One criteria of a student's success in school is regular and punctual attendance. No single factor may interfere more with a student's progress. According to Colorado Revised Statute 22-33-104, it is the obligation of every parent/guardian to ensure that every child attends school. Parents will be notified when a student has four (4) unexcused absences in one month or ten absences in the year. Once a student obtains ten (10) absences, the family will be referred to the Fremont County Truancy Board. This referral could result in a court appearance for the parent and the child. It is imperative that parents make every attempt to get children to school.*

*An **unexcused absence** is defined as an absence that is not covered by one of the below excused absences. The maximum number of absences a student may incur before judicial proceedings are initiated to enforce compulsory attendance is four (4) unexcused days in a month or ten (10) days during any school year.*

*The following shall be considered **excused absences** (District Policy JH):*

- 1. A student who has a short term illness or injury or whose absence is approved by the administrator of the school on a prearranged basis. Prearranged absences shall be approved for appointments or circumstances of a serious nature only, which cannot be taken care of outside school hours.*
- 2. A student who is absent for an extended period of time due to physical, mental or emotional disability. (The district may require suitable proof regarding the above exceptions, including written statements from medical sources.)*
- 3. If a student is sent home from our Health Office their absence for that day, and the following day will be excused. For these absences to continue to be excused, we must receive an excusal from the doctor.*
- 4. A total of 30 absences may result in grade retention.*

## **Tardies**

Tardiness is defined as the appearance of a student without proper excuse after the scheduled time that class begins. Students will be recorded as being in attendance ½ day or full day: A student will be considered tardy if he/she arrives within a ½ hour of the tardy bell (8:10 A.M). After 8:40 A.M., a student will be marked as ½ day absent. P.M. tardy will be recorded following the end of lunch recess period and parents picking up students ½ hour prior to the dismissal bell. Parents or guardians shall be notified upon three (3) tardies for students and a meeting will be scheduled with the Principal to address the issue of tardies. Excessive tardies may be referred to truancy officer.

## **Informing School about Absences/Tardies:**

It is essential that you call the office (784-6303), and not the teacher, if a student is going to be absent or tardy. Teachers often do not get to their voicemail until after school.

## **Early Dismissal:**

Send a note to the office with your child if he/she must be dismissed early. Reasons for early dismissal should be legitimate appointments that cannot be made outside school hours. Please keep these as few as possible so as not to interfere with your child's academic progress. When you must take your child out early, come to the office and sign him/her out. Photo identification is required.

## **VISITORS PROCEDURES**

All visitors **MUST** check in at the office upon entering the school building, listing name and destination. A badge must be worn. Upon leaving, please sign out and return the badge. In order to guarantee that instruction is not interrupted, parents may schedule a **mutually** convenient time with their child's teacher to discuss issues concerning the child. If you have something to drop off for your child (ie. backpack, ipad, lunch), please leave it with our office staff and we will make sure that it is delivered to your child. At FES, we try to protect our instructional time. We thank you for helping us give teachers time to prepare for their classes in the morning.

## **SCHOOL CLOSING/DELAYED START**

Listen to the **radio stations KRLN 1400 AM and 104.5 FM** and/or watch the local news for information on closing or delayed start. School Messenger will also phone the numbers that are identified in the student information system informing parent/guardians of closings and delays. **If there is a delayed start the buses will run exactly two hours later than the normal time.**

## **SCHOOL SUPPLIES AND MATERIALS**

*Fremont Elementary School purchases school supplies for all students at an affordable price. The cost is \$30.00 for all students in all grades. Because items are purchased in bulk, the reduced cost of these items is passed on to you for a one-time fee and savings. Supplies will be provided for the entire school year. Students are also asked to bring in two reams of white paper and a box of tissues. Students should also have a backpack and a good pair of tennis shoes for physical education. Second through 6<sup>th</sup> Grade students are also asked to bring earbuds to use with iPads. School supplies must be paid by the end of September. Please make arrangements with the office if you have a financial situation that you are unable to pay. Students whose school supply fees are not paid may have to miss events later in the year. This fee can also be paid using your Parent Portal account.*

*All school and technology fees must be paid in order for students to participate in field day, swim day, etc.... If you cannot pay the full amount in the beginning of the school year, please discuss this with our school secretaries in order to arrange a payment plan. All fees must be paid by March 2020, in order for*

*your child to participate in these activities. If at all possible, please pay using a check or money order to avoid cash transactions sent with your child.*

### **MEDICAL INFORMATION (JLCE)**

All immunizations must be kept up to date according to district policy JLCB-R. *Students will not be allowed to attend without proper documentation of current records.* Also, please make sure all medications (including cough drops and over the counter medications) are brought to the school health nurse for distribution in the nurse's office according to district policy JLCD.

The health techs may be reached at:

Preschool Director - Misty Hinkle - 784-2516

Kindergarten - 3rd Grade - Shannon Clausen - 784-2601.

4th Grade - 6th Grade - Shawna Lancaster - 784-2584

Please notify our health techs immediately if your child has any medical needs (ie. allergies, medications take at school, changes in medical history) so that we can best serve your student while at school.

As provided by state law, neither the school district nor its employees are liable for injuries that occur to students on school grounds. Accordingly, the school district will not pay for or reimburse parents or guardians for expenses incurred in providing medical services for students injured on school grounds. If your child becomes ill at school, the nurse will call you.

### **SCHOOL TELEPHONE USAGE**

Children will not be given permission to make calls during or after school unless there is an emergency. Due to the number of students in the school, **decisions regarding after school activities, etc., need to be taken care of before the student comes to school.** As messages delivered to students during the day interrupt instruction, please limit your calls to **emergency changes in plans** only. Please make calls to the office by 2:00 P.M. Please know that phone messages within the last ½ hour of the day may not be delivered .

### **CELL PHONES**

*We encourage students to **NOT** bring cell phones to school, but if they do, phones will be turned off and given to the teacher at the beginning of the day. Students should not be using cell phones during school hours. After cell phones are collected, they will be locked up, and returned at the end of the day. **The school is not responsible for lost cell phones.***

### **LOST AND FOUND**

**The school is not responsible for items brought from home.** Students who find lost articles are to turn them in at the school office. Students who have lost articles should check in the office to see if the article has been found. **Items unclaimed by the end of each 6-week period will be taken to a local charity.**

### **REQUIRED LEGAL INFORMATION**

All new students will be required to provide a birth certificate, updated immunization records, and proof of residency. All permanent records and school documents are required to have the legal name shown on the birth certificate. **Please notify the office regarding changes of address and phone numbers as soon as possible. These must be in person or writing, not over the phone.**

## COUNSELING PROGRAM

Our elementary school counselor works across grade levels to provide whole class counseling lessons. These lessons are centered on self-esteem, relationships, conflict resolution, and personal safety. Small group and individual counseling are available, with parent permission, around issues that include dealing with divorce or grief, managing frustration, and developing friendship skills.

## CURRICULUM

Our district offers a well-rounded curriculum that has been aligned to the Colorado/Common Core Academic Standards. Curriculum Guides are available for parent review. We provide the following:

*Daily Instruction in English Language Arts includes Oral Expression & Listening; Reading for all Purposes; Research & Reasoning. ELA blocks consist of a minimum of 160 minutes devoted solely to English Language Arts instruction. Students are “progress monitored” on a regular basis to ensure that adequate growth is occurring. For students not meeting their projected growth, reading intervention groups are in place. Students move in and out of these groups, depending on individual needs. We emphasize the reading and writing processes and use quality literature as our foundation and models for instruction. In our classrooms, you will see combinations of reading and writing to, with, and by children. Students are expected to read every night at home.*

Daily Instruction in Mathematics occurs using hands-on materials to understand and apply mathematical concepts in the following standards: Number Sense, Properties & Operations; Patterns, Functions & Algebraic Equations; Data Analysis, Statistics & Probability; and Shape, Dimensions & Geometric Relationships. Students will receive a math intervention or enrichment. Most students will have homework in math daily.

Each third through sixth grade student will receive an iPad to use as an educational tool. A \$25 annual technology fee will be required. Please refer to the iPad Agreement Form for further information.

## INTERVENTION

When a need is determined, e.g., students are in Response to Intervention (RtI) or on an Individual Education Plan (IEP), smaller group instruction is provided. Students with an Advanced Learning Plan (ALP) receive enrichments and extensions. Our interventionists are drawn from special education staff, Title I staff, and other highly qualified paraprofessionals.

**SPECIALS CLASSES:** Your child will receive instruction in physical education, music/art, library, and technology on a rotating schedule. If your child has received an injury and cannot participate in P.E., a doctor's note will be required for non-participation as well as re-entry into activity.

## HOMEWORK POLICY AND GRADING

The purpose for assigning homework is to give students the opportunity to extend lessons, practice skills, engage in critical thinking and develop good work habits. Homework can also serve as one form of communication between the teacher and the family. It is important that homework does not add stress to family life. Therefore, it is up to the student, family, and teacher to share the responsibilities for homework. Homework is an important part of each student's academic year.

### Student's Responsibilities:

- To understand all homework assignments by listening to directions, asking questions when something is unclear, and reading directions
- To gather all materials necessary to complete assignments before leaving the classroom

- To complete all assignments to the best of his/her ability
- To return materials and assignments on time
- To make up any missed homework that the teacher requires

**Family's Responsibilities:**

- To provide a routine and environment that is conducive to doing homework (i.e. a quiet and consistent place and time, necessary materials, etc.)
- To offer assistance to the student, but not do the actual homework
- To check that your child has edited his/her homework for spelling (Kindergarten and First Graders may use invented spelling as appropriate), punctuation, neatness, etc.
- **To notify the teacher when homework presents a problem**
- To read school notices and respond in a timely manner. Homework and school notices will travel home in the student's folder. Regular backpack clean-ups can be useful in helping students to organize their materials.

**Teacher's Responsibilities:**

- To provide purposeful homework
- To provide clear directions and instructions
- To implement a system for routinely checking homework
- To communicate to the student and family what is expected for completing homework successfully
- To communicate with families when students are not consistently completing assignments

Homework includes **reading** every night as we help each student develop the habit of being a lifelong reader and Math practice to develop newly learned skills. Written assignments over the course of a week may include a balance of assignments in other content areas such as writing, spelling, social studies, science, and long-term projects.

In Kindergarten, the homework is for families and children to spend time together with books. Often, especially in the beginning of the year, this will mean parents and family members reading aloud to children. As the year progresses and Kindergarten children bring more books from school to home, students may be reading to and with family members.

**Recommended Time Allotments for Homework**

At Fremont Elementary School we know that the amount of time it takes each student to complete homework assignments will vary. The following chart indicates what we believe is approximately the appropriate amount of time for children in each grade to spend on homework. If your child diligently does his/her homework for the maximum allotted time and does not complete it, you may write a note to the teacher explaining the situation. **If this is an on-going problem, please make arrangements to talk to the teacher.** If your child thoroughly **and** neatly completes the homework very quickly and you believe that your child needs additional homework, please contact the teacher, or feel free to add your own ideas like: a Writer's Notebook, math facts, board games, handwriting, etc.

<b>Grade Level</b>	<b>Minutes per night</b>
Kinder	10-15
First	15
Second	20
Third	30

Fourth	40
Fifth	50
Sixth	60

**\*Once your child has reached the above minutes per night, stop**

**Reminders/Quick Hits:**

- If your child is struggling with homework, write the teacher a note, or make contact
- We will not assign homework over long breaks
- The parent/child relationship should not be affected by homework (don't fight over it). Contact the teacher.
- If your child does not complete homework AND we do not receive communication from a parent, the teacher may find an alternative time for your child to complete the needed practice.

**GRADING**

**Kindergarten=** kindergarten students are “graded” based upon developmental milestones in Teaching Strategies Gold.

**1<sup>st</sup> & 2<sup>nd</sup> Grade:** students are “graded” based upon proficiency of meeting Colorado Academic Standards utilizing the following scale

- E= Exceeds expectations for the grade level. Working consistently ABOVE grade level
- P+= Working on grade level and meeting expectations
- P= Working on grade level and meeting expectations
- P-= Working on grade level
- PP+= Almost working on grade level and almost meeting expectations
- PP= Almost working on grade level and almost meeting expectations
- PP-= Sometimes working below grade level
- NP= Not Proficient, needs more time and practice
- NA= Not Assessed

**3<sup>rd</sup>, 4<sup>th</sup>, & 5<sup>th</sup> Grade:** students are “graded” based upon proficiency of meeting Colorado Academic Standards utilizing the following scale

- A+ 97-100
- A 93-96
- A- 90-92
- B+ 87-89
- B 83-86
- B- 80-82
- C+ 77-79
- C 73-76
- C- 70-72
- D+ 67-69
- D 63-66
- F 62 and below
- NA not assessed



*Please access the parent portal on our school website to track your child's academic progress. Late or missing assignments are flagged in red. Parents can gain access to the portal by bringing in a photo ID to the office to set up an account and get a password. The parent portal can be accessed anywhere an internet connection is available. Student and cafeteria fees can now be paid using your Parent Portal Account.*

## **FIELD TRIPS AND ACTIVITIES**

Throughout the year, students will be provided the opportunity to participate in field trips and other educational and/or fun activities. Students who demonstrate behavior that is detrimental to the safety of themselves or others may lose the opportunity to participate in the field trips or activities. In addition, if a student has not met classroom expectations prior to an activity, has unpaid lunch charges, library fines and/or lost books or have not paid for school supplies, he/she may lose the opportunity to participate in these events. Parent/guardian will be notified when a student cannot participate. Students must have written permission slips in order to participate in these educational visits to other locations. Return these to the classroom teacher according to the deadlines.

## **PBIS**

### **(Positive Behavioral Interventions and Support)**

Fremont Elementary has PBIS at the core of its discipline policy. The purpose of PBIS is to establish and maintain an effective school environment that maximizes academic achievement and behavioral competence of all learners. Our expectations all fall under the message of "**Being SR<sup>2</sup>: Safe, Respectful and Responsible**". Behaviors are taught, practiced and reinforced. These expectations apply to all students and adults in the school. The expectations are defined for each setting and are posted throughout the building. Students are recognized by being given a ticket when they are 'caught being SR<sup>2</sup>'. Teachers celebrate positive behaviors in a variety of ways within their classrooms and students are also recognized in a more formal way in the office. When students receive an SR<sup>2</sup> ticket, they come to the office and get to have a 'PAWS print' put up in the lobby telling about how they were a good example to others. Once a week, drawings are held and the selected students from each grade level get to pick a class prize.

Following are our SR<sup>2</sup> Expectations for Fremont Elementary:

	Classroom	Hallway	Bathroom	Playground	Cafeteria	Assembly	Bus
Safe	*Walk inside *Keep hands & feet to self *Push Chair in *Keep space Clean & tidy *Line up orderly	*Walk in halls *Keep to the right *Keep back-pack and Coat on your hook *Keep hands and feet to self	*Be Clean *Wash hands with soap and water *Report unsafe behavior	*Follow the rules *Use equipment as intended *Be aware of others in the area *Line up Calmly	*Walk single file *Stay in own body space *Be aware of others *Eat own food *Clean up any spills	*Walk up the bleachers *Stay in own body space *Sit on seat *Wait patiently to exit the bleachers	*Stay seated *Keep aisle clear *Level 1 voice when Crossing railroad tracks *Arms inside the bus *Allow driver to focus on road
Responsible	*Be on time *Listen the first time *Be prepared to learn *Be a role model *Complete work and turn in on time *Use Classroom procedures	*Go quickly to your next destination *Use a hall pass *Be a role model	*Be quick *Be Clean *Throw trash in trash can *Report inappropriate behavior or problems	*Dress for the weather *Return equipment *Pick up trash *Tell concerns to an adult: be an upstander *Line up quickly and quietly	*Wait patiently in line *Stay in your seat *Clean up your area *Raise your hand to leave your seat	*Listen to adults *Be a good audience: Listen to performances, Clap and Cheer appropriately	*Arrive at bus stop on time *Wait Calmly for bus *Sit quietly in seat *Report inappropriate actions to bus driver
Respectful	*Use Level 1-2 voice *Raise hand to speak *Ask for help when needed *Be kind and helpful; allow others to learn	*Level 1 voice *Keep hands and feet to self *Help others *Wait your turn	*Level 1-2 voice *Respect privacy *Take turns *Respect school property	*Respect school property *Be a good sport *Share *Be considerate; include others	*Say please and thank you *Level 2 voice *Be friendly to those around you	*Show appreciation for the performance *Level 1-2 voice *Be kind to others	*Level 2 voice *Listen to the driver *Be kind to those around you

## DISCIPLINE PHILOSOPHY

Students may take part in education as long as they act in a non-aggressive, non-violent fashion, thereby guaranteeing the safety and welfare of all Fremont Elementary School students. Students can learn only when they feel safe and secure. Thus, those students who commit violent or disruptive acts must be removed from the school environment in order to guarantee a safe and secure educational environment for others.

Our discipline policy reflects our desire for students to learn from their experiences and be prepared to make better choices. We believe that this process empowers students to generate solutions, make appropriate choices, accept responsibility for their actions and solve their own problems.

Every effort is made:

- to clarify expectations,
- to be fair and consistent by gathering the facts from all who are involved,
- to teach students that problems are opportunities to learn more appropriate solutions,
- to establish natural and logical cause and effect consequences,
- to problem solve,
- to involve the student in the disciplinary process, and
- to prevent inappropriate behavior from recurring.

A variety of consequences could be implemented depending on the severity of the misbehavior. These could include loss of recess, problem solving with others; natural or logical consequences, lunch detention, in-school suspension, out-of-school suspension or expulsion.

## IN-SCHOOL SUSPENSION (ISS) RULES

If students are placed in ISS, they will be monitored at all times. Students will spend the day in the office doing their work.

When inappropriate behavior(s) persists or is severe in nature, the following may take place:

- parent conference with teacher and/or principal.
- child study team meeting, with parents, to establish an individual behavior plan/contract.
- crisis intervention for the child.

## **ZERO TOLERANCE**

Our school's 'Zero Tolerance' policy means that certain types of misbehavior will not be tolerated and will result in suspension or expulsion. The intent of Zero Tolerance is to promote an atmosphere of safety, to deter others from committing similar actions and to recognize and provide assistance to students who show signs of being capable of widespread acts of violence.

Suspension (a minimum of one day out-of-school) **will** result when students are found to be guilty of any of the following infractions:

- violation of the district's policy on dangerous weapons in school.
- violation of the district's alcohol or drug use/abuse policy. Expulsion shall be mandatory for the sale of drugs or controlled substances.
- threats or profanity directed toward any staff member.

The following **may** lead to a suspension (minimum of one day) such as in-school, or other alternative decided upon by the administrator:

- causing or attempting to cause damage to school property, stealing or attempting to steal school property of value.
- causing or attempting to cause damage to personal property, stealing or attempting to steal private property of value.
- causing or attempting to cause physical injury to another person.
- engaging in verbal abuse (name calling, ethnic or racial slurs or derogatory statements about gender or sexual orientation addressed publicly to others) that precipitates a disruption of the school program or incites violence.
- commission of an act which, if committed by an adult, would be robbery or assault as defined by state law.
- violation of the district's smoking and use of tobacco policy.
- giving false information, either verbally or in writing, to a school employee
- wrongful use of another's thoughts or ideas and representing them as one's own (plagiarism)
- continued willful disobedience or open and persistent defiance of proper authority.
- repeated interference with the school's ability to provide educational opportunities to other students.
- Police will be contacted when appropriate and necessary. Any of these violations will be reported immediately to the office.

## **SEXUAL HARASSMENT (District Policy JBB)**

The district shall investigate all indications, informal reports, and formal grievances of sexual harassment by students, staff, or third parties and appropriate corrective action shall be taken. Corrective action includes taking necessary steps to end the harassment, to make the harassed student whole by restoring lost educational opportunities, to prevent harassment from recurring and to prevent retaliation against anyone who reports sexual harassment or participates in a harassment investigation.

## **HABITUALLY DISRUPTIVE STUDENT**

Colorado State Law Steps for habitually disruptive students will be followed. Police will be called for major physical confrontation. Special Education students will be subject to the same disciplinary process

as the rest of the student body. Suspensions and expulsions will be dealt with according to I.E.P and I.D.E.A. Law. A “habitually disruptive” student who has been suspended three times during the school year for causing a material and substantial disruption in the classroom, on school grounds, in school vehicles, or at school activities or events because of behavior that was initiated, willful, and overt will go to an expulsion hearing. A contract with the student, parent and school will be implemented at the initial meeting for the “Habitually Disruptive” student. The student and parent will be notified in writing of each suspension, which counts toward declaring the student habitually disruptive.

## **DUE PROCESS**

A parent/guardian may challenge the accuracy of the disciplinary information on the basis that it is inaccurate, false or misleading. The parent/guardian may challenge the ruling in writing and request an informal hearing with the superintendent. The superintendent’s decision is final.

## **BUS RIDING RULES/SCHOOL VEHICLES**

School rules apply at the bus stop and on the bus!

Students will:

1. not bully, harass or physically abuse anyone on the bus or at the bus stop.
2. leave property of others alone.
3. remain in their seats, facing forward, and keep themselves and other objects inside the bus.
4. follow directions; be respectful to the bus driver, other students and bus equipment.
5. keep all harmful objects and materials, such as glass, alcohol and weapons, off the bus.
6. not litter, write on or damage the bus in any way.
7. not yell; or throw objects in the bus or out the window.
8. not use or display tobacco products, laser pointers or alcohol at any time.
9. not use profane or other inappropriate language.

Remember, school bus transportation is a privilege not a right. Violations of bus rules will be handled on an individual basis between rider and driver. If the problem continues, parents will be contacted and progressive actions will be taken: Verbal Warning, Yellow Letter, Red Letter (possible loss of bus riding privileges). Please see Transportation Policies for more details.

## **SCHOOL BUS PROCEDURES**

Students are to ride their assigned bus. Students will only be allowed to ride a different bus if the school office is notified in writing or by phone call by 2:00pm. The office will then issue a slip confirming the temporary change of bus route. Bus drivers will not allow students to ride a different bus if they do not have this slip.

## **DRESS CODE**

Students should dress accordingly as Colorado weather changes quickly. Students will be outside for recess unless the weather feels like it is less than 15° F. Dress and hair should be neat, clean, and appropriate for school. It should not distract from the educational process or be a safety concern. Since every specific item of inappropriate dress and/or appearance cannot be listed, it is the responsibility of the school administrators to decide the appropriateness of an item in question. The following are examples of inappropriate dress:

- Dresses, shorts and skirts must be longer than fingertip with arms fully extended.
- Shoulder straps on shirts must be at least three (3) inches wide and seamed at the sleeve. No halter tops, bare midriffs, see through, low cut neck lines, spandex, etc., will be allowed at school.
- Clothing with inappropriate designs (reference to violence, weapons, aggressive/assault behaviors, tobacco, drugs, alcohol, vulgarities, obscenities, sexual behaviors or death of oneself or others) are prohibited. As example, shirts that depict music groups supporting these kinds of behaviors are not acceptable.

- No facial piercing will be allowed; only appropriate ear piercing.
- Jewelry must be appropriate in nature. Dangerous jewelry or chains with links larger than 1/8" are prohibited (including wallet chains). Jewelry with inappropriate designs or gestures (violence, drugs, inappropriate attitudes, or death) will not be permitted.
- Pants, slacks or shorts that are traditional in nature are allowed. Pants that are sagging, cut up or deemed distracting are prohibited. Pants are to be worn on hips or higher, no exceptions.
- *If tight 'leggings' are worn, a shirt must cover to at least mid thigh.*
- Coats and jackets intended for outer wear are to be hung on hooks or stored in the lockers (5<sup>th</sup> grade).
- Headwear (hats, scarves, bandanas, and stocking caps) and sunglasses must be removed upon entering the building in the morning and not worn until leaving the school at the end of the day. The only exception is on designated special days and recess / outdoor opportunities.
- Clothing must be worn as it is designed.
- *No bare feet are allowed during school hours. Shoes must be safe for activities on the playground. Open toed shoes can be hazardous during play activities at school. Opened toed shoes are worn at the risk of the wearer, the school and district are not responsible for accidents involving open toed shoes. No High Heels higher than one inch are allowed as they are deemed unsafe for school. Please be sure that students have good tennis shoes for PE.*
- Pajama bottoms and slippers are not acceptable. The only exception will be on designated special days.
- Tattoos that are deemed a distraction are not allowed.
- The rollers from "Heeley's" must be removed on school grounds.
- Traditional hair colors, whether natural or colored through dyes, are acceptable. **Hair that is considered distracting to the educational environment including: colors of green, orange, red, blue, etc., hairstyle, hair cut or hair arrangement (Mohawk, spiked hair, etc.) will be considered unacceptable.**
- No Makeup is to be worn with the exception of chapstick.

Students will be required to change inappropriate clothing and parents will be contacted to bring a change of clothing. Students will wait in ISS for a change of clothes, or student may be delivered home or to the work place if this cannot be accomplished in a short amount of time. The above-mentioned dress code will be enforced at any school sponsored activity. Fremont RE-2 School District has the right to change the dress code as necessary and District Policy JICA will supersede any listings in the handbook.

## VIDEO CAMERAS

The Fremont Re-2 School District views the safety of students as the most important concern. The achievement of a safe environment requires the maintenance of discipline and the protection of property. Cameras have been installed on school grounds, inside the school, and buses to promote desired student behavior and to permit the school personnel and bus drivers to concentrate more of their attention on the safety of the school and bus operation. Students found to be in violation of the District's conduct rules shall be subject to discipline in accordance with District policy and regulations. At the discretion of the Superintendent or his/her designees, school videos recordings also may be used to resolve complaints by students and/or parents/guardians/bus drivers/school personnel.

## DISTRIBUTION OF NONCURRICULAR MATERIALS

It is the goal of this policy to strike a necessary balance between a student right of free speech, and the school's responsibility to maintain an orderly school environment which respects the rights of all students on school grounds, and during school-sponsored activities. Students shall be allowed to distribute non-curricular materials on school property subject to restrictions on time, place, and manner of distribution set out in the accompanying regulations, and the prohibitions set out below and in state law. Any written material containing expression which is obscene, libelous, slanderous, or defamatory shall be prohibited. Students shall not distribute any material, which violates another person's rights to privacy, or

which causes a material, and substantial disruption of the orderly operation of the school. Students who distribute materials in violation of this policy and/or materials that cause a material, and substantial disruption, or damage to a person, or property in the judgment of school officials shall be subject to appropriate disciplinary action. School equipment and supplies shall not be used for publication of such written material unless authorized as a school-sponsored activity. (District Policy JICEC)

#### **NOTICE TO STUDENTS AND PARENTS:**

Fremont School District RE-2 participates in the Fremont County Gang Coalition. Participants in the coalition include law enforcement, probation officers, and school authorities. The purpose of the coalition is to freely exchange information concerning juvenile delinquency in Fremont County with the ultimate goal of reducing the problem. This notice serves to advise you that educational records of individual students may be distributed and discussed at Coalition meetings.

#### **EQUAL OPPORTUNITY POLICY STATEMENT:**

Fremont RE-2 School District does not unlawfully discriminate on the basis of religion, sex, marital status, race, color, national origin, age, disability, or sexual orientation in admission or access to, or treatment or employment in, its educational programs or activities. Inquiries may be referred to the Superintendent of Schools, 403 West 5<sup>th</sup> Street, Florence, CO 81226, (719) 784-6312, or to the Office of Civil Rights, 1961 Stout Street, Denver, CO 80294.

#### **SCHOOL-PARENT-STUDENT COMPACT**

Individuals make these voluntary commitments to themselves and to others to demonstrate their shared responsibilities for students to meet rigorous state standards.

**Student Agreement:** It is important that I work hard to do my best. Therefore, I shall strive to do the following: Respect and cooperate with others students and adults; obey school rules and practice life skills; attend school regularly and be on time; ask for help when I need it; complete and turn in my schoolwork on time; help my school be safe; and be responsible and engaged in the learning process.

**Parent/Caring Adult Agreement:** I want my child to succeed. Therefore, I will encourage him/her by doing the following: Support the school's educational program; support the school in its efforts to maintain discipline; support my child's learning at home by monitoring attendance, completion of homework, grades, and encouraging positive use of extracurricular time; volunteer to help; participate in decisions related to my child's education; participate in school activities; actively communicate with the school personnel regarding my child's needs and circumstances; and be aware of and follow rules and regulations of the school and the school district.

**School Agreement:** We as educators have high expectations for ourselves and our students, and will facilitate the achievement of these expectations by showing that we care about all students; advising parents of their student's progress on a regular basis; providing a safe, respectful environment for learning; providing a high quality curriculum and instruction; modeling the life skills for others; involving parents and providing parents opportunities to communicate, to volunteer, to support learning at home, and to participate in the parent education and decision-making, including the planning, review, and improvement of the Title I plans and policies; convening annual meetings to inform parents of Title I purposes, programs, and requirements; and providing assistance to parents in understanding state academic and achievement standards, state and local assessment, how to monitor student progress, and how to work with school staff to improve the achievement of the student.

#### **Fremont RE-2 School District Network and Internet Access Agreement**

**Parents and Students:** The purpose of this agreement is to outline the rules for using the local area network and the Internet at Fremont RE-2 School District. Because of the sensitivity of the network and computer equipment, and the unregulated nature of material found on the Internet, the rules for usage must be understood by all parents and students.

**Instructions:** Please read the following documents with your student. We ask that you keep this copy for your records, then sign and return the Office Copy (Parent/Student Acknowledge Sheet) of this document to the school as directed by the teacher or administrator.

#### Expectations and Regulations

- The use of school computers is a privilege, which may be taken away if a student uses any computer, the network, or the Internet improperly. Each student is responsible for good behavior while using computers and/or the network. The same rules that apply with regard to common courtesy and respect for people and property also apply with regard to use of the school computer network and the Internet. Improper use will lead to computer privileges being taken away from the student.
- **Only students who have signed the Internet Agreement and have permission** from a staff member will be allowed to go on-line. Unauthorized use will result in loss of Internet privileges.
- Students will only use computers under the supervision of a teacher or other staff member.
- The computers are to be used for purposes as directed by a teacher or other staff member. **All computer and Internet activity must be academic in nature. Personal E-mail and burning of CD's is not permitted** unless associated with a school project.
  
- While using the Network and/or the Internet, students:
  - will not change or attempt to change control settings on any computer.
  - will not seek or use improper materials that contain profanity, obscene gestures, sexually explicit pictures, expressions of bigotry, racism, hate, or be involved in any illegal activity.
  - will not reveal their personal address or phone number or that of other students or staff members.
  - will **not DOWNLOAD or INSTALL** unauthorized files or programs on school computers. This includes computer games, MP and other music files.
  - will not burn unauthorized CD's, especially music CD's that are for personal use and are not associated with a class project.
- The district has the right to remove any material from school computers that is not conducive to the educational mission of the school or is not appropriate for students. Using an authorized Watch Guard filter, the school will limit to the best of its ability, access to Internet sites that are deemed objectionable.
- The District has the right to review and monitor all activities, E-mail correspondences, and material created by students on school computers.
- Even if this agreement is not signed by the parent or student, improper use of computers, the network, *and/or* the Internet will result in a loss of computer privileges at school, as well as disciplinary actions as determined by the principal.